



# COUNTY OF LOS ANGELES

## FIRE DEPARTMENT

1320 NORTH EASTERN AVENUE  
LOS ANGELES, CALIFORNIA 90063-3294  
(323) 881-2401

DARYL L. OSBY  
FIRE CHIEF  
FORESTER & FIRE WARDEN

November 1, 2011

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, CA 90012

Dear Supervisors:

**APPROVE THE ACCEPTANCE OF ADDITIONAL GRANT FUNDS,  
FROM THE U. S. DEPARTMENT OF HOMELAND SECURITY,  
FEDERAL EMERGENCY MANAGEMENT AGENCY  
FISCAL YEAR 2010 URBAN SEARCH AND RESCUE  
READINESS COOPERATIVE AGREEMENTS; AND  
APPROVE AN APPROPRIATION ADJUSTMENT  
RECOGNIZING GRANT FUNDING  
(ALL DISTRICTS) (4 VOTES)**

### SUBJECT

The Consolidated Fire Protection District of Los Angeles County (District) is requesting approval to accept an additional \$21,000 in grant funding from the U. S. Department of Homeland Security (DHS)/Federal Emergency Management Agency (FEMA) Fiscal Year (FY) 2010 Urban Search and Rescue Readiness Cooperative Agreements; and approval of the appropriation adjustment recognizing the grant funding.

**IT IS RECOMMENDED THAT YOUR BOARD ACTING AS THE GOVERNING BODY OF THE  
CONSOLIDATED FIRE PROTECTION DISTRICT OF LOS ANGELES COUNTY:**

1. Accept an additional \$21,000 in grant funding, #2010-SR-24-K045, from DHS/FEMA FY 2010 Urban Search and Rescue Readiness Cooperative Agreements.

SERVING THE UNINCORPORATED AREAS OF LOS ANGELES COUNTY AND THE CITIES OF:

AGOURA HILLS  
ARTESIA  
AZUSA  
BALDWIN PARK  
BELL  
BELL GARDENS  
BELLFLOWER  
BRADBURY

CALABASAS  
CARSON  
CERRITOS  
CLAREMONT  
COMMERCE  
COVINA  
CUDAHY

DIAMOND BAR  
DUARTE  
EL MONTE  
GARDENA  
GLEN DORA  
HAWAIIAN GARDENS  
HAWTHORNE

HIDDEN HILLS  
HUNTINGTON PARK  
INDUSTRY  
INGLEWOOD  
IRVINDALE  
LA CANADA FLINTRIDGE  
LA HABRA

LA MIRADA  
LA PUENTE  
LAKEWOOD  
LANCASTER  
LAWNDALE  
LOMITA  
LYNWOOD

MALIBU  
MAYWOOD  
NORWALK  
PALMDALE  
PALOS VERDES ESTATES  
PARAMOUNT  
PICO RIVERA

POMONA  
RANCHO PALOS VERDES  
ROLLING HILLS  
ROLLING HILLS ESTATES  
ROSEMEAD  
SAN DIMAS  
SANTA CLARITA

SIGNAL HILL  
SOUTH EL MONTE  
SOUTH GATE  
TEMPLE CITY  
WALNUT  
WEST HOLLYWOOD  
WESTLAKE VILLAGE  
WHITTIER

2. Approve the attached Appropriation Adjustment (Attachment B), recognizing \$21,000 in grant funding, for FY 2011-12 in the District's Executive Budget Units Services and Supplies appropriation in the amount of \$5,000 and Salaries and Employee Benefits appropriation in the amount of \$16,000.
3. Authorize the Fire Chief, or his designee, to sign any documents required by the DHS/FEMA that are associated with the administration and management of this grant.

### **PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION**

The purpose of the DHS/FEMA FY 2010 Urban Search and Rescue Readiness Cooperative Agreements grant is to fund services and supplies, salaries and employee benefits, and capital assets enabling the District's firefighters and rescue teams to complete their mission in accordance with the guidelines set forth in the grant.

Approval of the recommended actions will amend the existing DHS/FEMA FY 2010 Urban Search and Rescue Readiness Cooperative Agreements grant by infusing an additional \$21,000, aiding in the continuous preparedness, operations and maintenance of the District's USAR Task Force in support of the Federal Response Plan.

Specifically, the appropriation adjustment will provide adequate funding to address the expenditures noted below:

- |                                  |          |
|----------------------------------|----------|
| • Services and Supplies          | \$ 5,000 |
| • Salaries and Employee Benefits | \$16,000 |

The grant funding for Services and Supplies will be utilized for expenditures associated with travel and training. The Salaries and Employee Benefits will include reimbursement of employee salaries and benefits.

### **Implementation of Strategic Plan Goals:**

Approval of the recommended action is consistent with the County's Strategic Plan Goal #5, Public Safety, which guides us to "Ensure that the committed efforts of the public safety partners continue to maintain and improve to the highest level of safety and security standards for the people of Los Angeles County."

### **FISCAL IMPACT/FINANCING**

With your Board's approval of the attached Appropriation Adjustment, sufficient funding will be available in the District's Executive Budget Units Services and Supplies appropriation in the amount of \$5,000 and Salaries and Employee Benefits appropriation in the amount of \$16,000 to address the projected appropriation needs this fiscal year.

There is no cost share or matching fund requirements.

There is no impact on net County cost.

### **FACTS AND PROVISIONS/LEGAL REQUIREMENTS**

The performance period for the DHS/FEMA FY 2010 Urban Search and Rescue Readiness Cooperative Agreements is from May 1, 2010 through October 31, 2012.

### **CONTRACTING PROCESS**

Purchase of services and supplies is under the statutory authority of the County Purchasing Agent. Any and all purchases will be requisitioned through, and accomplished by the Purchasing Agent in accordance with the County's purchasing policies and procedures, established by the Internal Services Department.

### **IMPACT ON CURRENT SERVICES (OR PROJECTS)**

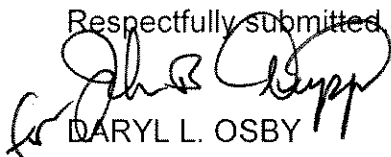
Approval of the recommended action will ensure the District's ability to provide effective and essential levels of public safety to the residents of Los Angeles County, as well as expand the quality and productivity of the District's emergency services.

### **CONCLUSION**

Upon approval by the Board, please instruct the Executive Officer to return a copy of the adopted Board letter to:

Consolidated Fire Protection District of Los Angeles County  
Executive Office, Emergency Operations  
1320 North Eastern Avenue  
Los Angeles, CA 90063  
Attention: Chief Deputy John B. Tripp

Respectfully submitted,



DARYL L. OSBY

DLO:mfg

Attachments

c: Chief Executive Officer  
County Counsel  
Auditor-Controller



FEMA

May 4, 2011

Los Angeles County Fire Department  
Attn: Stephen Davis  
California Task Force 2  
12608 Osborne Street  
Pacoima, CA 91331-2129

**Ref: 2010-SR-24-K045**

Dear Mr. Davis,

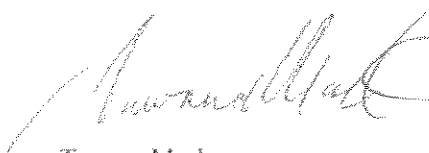
Enclosed are two (2) copies of an amendment, 02, issued to Cooperative Agreement 2010-SR-24-K045 in the amount of \$20,171.00, for review and signature. If acceptable, please sign, or have an authorized official sign, and return one (1) copy of the amended cooperative agreement to the following address:

Federal Emergency Management Agency/DHS  
Grant Programs Directorate  
500 C Street, SW, Techworld Room 407-N  
Washington, DC 20472  
Attn: Tawana Mack

The second copy of the agreement should be maintained in your files as the fully executed copy.

Should you have any questions concerning this award, please contact me at 202.786.9863 or via email at [tawana.mack@dhs.gov](mailto:tawana.mack@dhs.gov)


Sincerely,

A handwritten signature in black ink, appearing to read "Tawana Mack".

Tawana Mack  
Grants Management Specialist

Enclosures

**DEPARTMENT OF HOMELAND SECURITY  
FEDERAL EMERGENCY MANAGEMENT AGENCY  
ASSISTANCE AWARD/AMENDMENT**

<b>1. ASSISTANCE INSTRUMENT</b> <input checked="" type="checkbox"/> COOPERATIVE AGREEMENT <input type="checkbox"/> GRANT		<b>2. TYPE OF ACTION</b> <input type="checkbox"/> AWARD <input checked="" type="checkbox"/> AMENDMENT							
<b>3. INSTRUMENT NUMBER</b> 2010-SR-24-K045	<b>4. AMENDMENT NUMBER</b> 02	<b>5. EFFECTIVE DATE</b> See block 21a	<b>6. CONTROL NUMBER</b> W485238N						
<b>7. RECIPIENT NAME AND ADDRESS</b>  Los Angeles County Fire Department (CA-TF2) 12608 Osborne Street Pacoima, CA 91331-2129		<b>8. ISSUING/ADMINISTRATION OFFICE</b>  <b>FEDERAL EMERGENCY MANAGEMENT AGENCY</b> <b>Grants Management Division</b> <b>500 C Street, S.W.</b> <b>Washington, D.C. 20472</b>  <b>Specialist: Tawana Mack, 202.786.9863</b>							
<b>9. RECIPIENT PROJECT MANAGER</b> Stephen Davis, (818)890-5700		<b>10. FEMA PROJECT OFFICER</b> Catherine Deel, 202.646.3796							
<b>11. ASSISTANCE ARRANGEMENT</b>  <input type="checkbox"/> COST REIMBURSEMENT <input type="checkbox"/> COST SHARING <input type="checkbox"/> FIXED PRICE <input checked="" type="checkbox"/> OTHER	<b>12. PAYMENT METHOD</b>  <input type="checkbox"/> TREASURY CHECK REIMBURSEMENT <input type="checkbox"/> ADVANCE CHECK <input checked="" type="checkbox"/> LETTER OF CREDIT	<b>13. PAYMENT OFFICE</b>  <b>FEDERAL EMERGENCY MANAGEMENT AGENCY</b> <b>Office of the Chief Financial Officer</b> <b>Finance Services Branch</b> <b>500 C Street, S.W., Patriot Plaza</b> <b>Washington, D.C. 20472</b>							
<b>14. ASSISTANCE AMOUNT</b>  <table style="width: 100%;"> <tr> <td style="width: 60%;">PREVIOUS AMOUNT</td> <td style="text-align: right;">\$1,045,500.00</td> </tr> <tr> <td>AMOUNT THIS ACTION</td> <td style="text-align: right;">\$20,171.00</td> </tr> <tr> <td>TOTAL AMOUNT</td> <td style="text-align: right;">\$1,065,671.00</td> </tr> </table>		PREVIOUS AMOUNT	\$1,045,500.00	AMOUNT THIS ACTION	\$20,171.00	TOTAL AMOUNT	\$1,065,671.00	<b>15. ACCOUNTING &amp; APPROPRIATION DATA</b> 2011-90-2432R/2101R-4101-D	
PREVIOUS AMOUNT	\$1,045,500.00								
AMOUNT THIS ACTION	\$20,171.00								
TOTAL AMOUNT	\$1,065,671.00								
<b>16. DESCRIPTION OF PROJECT</b>  The purpose of this Amendment, 02, is to obligate funding to cover expenses up front for Urban Search And Rescue Task Force participation in the National Level Exercise 2011 (NLE11) and to mitigate some cash flow issues that may be experienced as a result of the delay in FY2011 funding.  The total amount obligated under this agreement is hereby increased by \$20,171.00 from \$1,045,500.00 to \$1,065,671.00.  All terms and conditions remain in effect.  Catalog of Federal Domestic Assistance (CFDA) No. 97 025 applies to this Agreement.  End of Amendment 02.									
<b>17. RECIPIENT REQUIREMENT</b>  <input checked="" type="checkbox"/> Recipient is required to sign and return one (1) copy of this document to the issuing/administration office in Block 8 <input type="checkbox"/> Recipient is not required to sign this document									
<b>18. RECIPIENT (Typed name and title)</b>  _____		<b>19. ASSISTANCE OFFICER (Typed name and title)</b> Bertram McKeithen, Acting Branch Chief, Administrative Task Force							
<b>20. SIGNATURE OF RECIPIENT</b>  _____	<b>20a. DATE</b>  _____	<b>21. SIGNATURE OF ASSISTANCE OFFICER</b>  	<b>21a. DATE</b> 5/5/11						



U.S. Department of Homeland Security  
Grant Programs Directorate

GRANT ADJUSTMENT NOTICE

1. GRANTEE NAME AND ADDRESS (including Zip Code) County of Los Angeles Fire Department (CA-TF2) ATTN: Stephen Davis PO Box 810901 Commerce, CA 90040-4001		3. GRANT NUMBER 2010-SR-24-K045															
1A. GRANTEE IRS/VENDOR NUMBER 956000927		4. ADJUSTMENT NUMBER 1															
2. PROJECT TITLE Urban Search and Rescue Readiness Cooperative Agreement		5. DATE 06/31/11															
		6. GRANT MANAGER Tawana Mack															
<b>SECTION I: DEOBLIGATIONS &amp; REOBLIGATIONS</b>																	
7. ACCOUNTING CLASSIFICATION CODE <table border="1"><thead><tr><th>FISCAL YEAR</th><th>FUND CODE</th><th>BUD. ACT.</th><th>QFC.</th><th>DIV. REG.</th><th>SUB.</th><th>MBO</th></tr></thead><tbody><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></tbody></table>		FISCAL YEAR	FUND CODE	BUD. ACT.	QFC.	DIV. REG.	SUB.	MBO								9. PREVIOUS GRANT AWARD AMOUNT \$ 1,045,500.00	
FISCAL YEAR	FUND CODE	BUD. ACT.	QFC.	DIV. REG.	SUB.	MBO											
		10. DEOBLIGATION AMOUNT \$															
DOCUMENT CONTROL NUMBER		11. ADJUSTED AWARD AMOUNT \$ 1,045,500.00															
<b>SECTION II: CHANGES</b>																	
12. CHANGE GRANT MANAGER		FROM: _____ TO: _____															
13. CHANGE GRANT PERIOD		FROM: 5/1/2010 - 10/31/2011 TO: 5/1/2010 - 10/31/2012															
<b>SECTION III: OTHER ADJUSTMENTS &amp; INFORMATION</b>																	
14. SEE ATTACHED BUDGET CHANGE AND EXTENSION REQUEST (including an updated SF424A) <div style="text-align: center;"></div>																	
15. TYPED NAME AND TITLE OF AUTHORIZED OFFICIAL Catherine J. Deel, Project Officer		16. SIGNATURE OF AUTHORIZED OFFICIAL Catherine J. Deel <small>Digitally signed by Catherine J. Deel DN: cn=Catherine J. Deel, o=DHS, ou=HHS, email=Catherine.J.Deel@dhs.gov, c=US Date: 2011.06.11 13:05:24 -0400</small>															

Andrew McLarty, GMS

*[Signature]*  
6/2/11

PINK (1)

BA FORM 09-08

BOARD OF  
SUPERVISORS  
OFFICIAL COPY

COUNTY OF LOS ANGELES

## REQUEST FOR APPROPRIATION ADJUSTMENT

DEPT'S.  
NO. 390-06

DEPARTMENT OF FIRE

October 18, 2011

AUDITOR-CONTROLLER:

THE FOLLOWING APPROPRIATION ADJUSTMENT IS DEEMED NECESSARY BY THIS DEPARTMENT. PLEASE CONFIRM THE ACCOUNTING ENTRIES AND AVAILABLE BALANCES AND FORWARD TO THE CHIEF EXECUTIVE OFFICER FOR HIS RECOMMENDATION OR ACTION.

ADJUSTMENT REQUESTED AND REASONS THEREFOR

FY 2011-12  
4 - VOTE

SOURCES

EXECUTIVE BUDGET UNIT  
DA1-FR-90-9031-40100-40129  
FEDERAL GRANT - \$21,000  
INCREASE REVENUE

USES

EXECUTIVE BUDGET UNIT  
DA1-FR-1000-40100-40129  
SALARIES & EMPLOYEE BENEFITS - \$16,000  
INCREASE APPROPRIATION

EXECUTIVE BUDGET UNIT  
DA1-FR-2000-40100-40129  
SERVICES & SUPPLIES - \$5,000  
INCREASE APPROPRIATION

SOURCES TOTAL: \$ 21,000 USES TOTAL: \$ 21,000

JUSTIFICATION: TO RECOGNIZE ADDITIONAL GRANT FUNDS FROM THE FEMA FY 2010 URBAN SEARCH AND RESCUE READINESS COOPERATIVE AGREEMENTS AND APPROPRIATE THE FUNDS IN THE DISTRICT'S EXECUTIVE BUDGET UNIT FOR THE CONTINUED PREPAREDNESS, OPERATIONS, AND MAINTENANCE OF THE DISTRICT'S USAR TASK FORCE.

AUTHORIZED SIGNATURE:

LES SEIDMAN, ASSISTANT CHIEF  
FINANCIAL MANAGEMENT DIVISION

BOARD OF SUPERVISOR'S APPROVAL (AS REQUESTED/REVISED)

REFERRED TO THE CHIEF  
EXECUTIVE OFFICER FOR--

☐ ACTION  
☒ RECOMMENDATION

☒ APPROVED AS REQUESTED  
☐ APPROVED AS REVISED

AUDITOR-CONTROLLER

BY *Karen Johnson*

CHIEF EXECUTIVE OFFICER

BY *Shel Wilk*

B.A. NO. 015

Sept 6 20 11

Sept 13 20 11

SEND 6 COPIES TO THE AUDITOR-CONTROLLER